



# S.G.A.GOVERNMENT DEGREE COLLEGE

(Re-accredited by NAAC with 'A' Grade, Affiliated to Andhra University)

YELLAMANCHILI - 531055, ANDHRA PRADESH



## TIMELY GRIEVANCE REDRESSAL



# **S.G.A. GOVERNMENT DEGREE COLLEGE**

(Re-accredited by NAAC with 'A' Grade, Affiliated to Andhra University)

**YELLAMANCHILI - 531055, ANDHRA PRADESH**



## **TIMELY REDRESSAL OF THE GRIEVANCES**

S.G.A. Government Degree College, Yellamanchili has a transparent mechanism for timely redressal of student's Grievances through appropriate committees. The mechanism is part and parcel of the machinery of any administration. No administration can claim to be accountable, responsive and user – friendly unless it has established an efficient and effective grievance redressal committees. In fact the grievance redressal mechanism of any institution is the gauge to measure its efficiency and effectiveness as it provides important feedback on the working of the administration.

The grievances received by the committee are forwarded to the concerned department who are dealing with the substantive function linked with the grievance for redress under intimation to the complaint. The departments take up the grievances depending upon on the seriousness of the grievance and follows them regularly till there final disposal. This enables the committee/department to evaluate the effectiveness of the grievance redress machinery of the concerned committee. The following committees run effectively from our college.



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YELLAMANCHILI - 531055, ANDHRA PRADESH



## GRIEVANCE REDRESSAL COMMITTEE

The following committee has been constituted convener along with members for the academic year 2018 – 2019

**Convener:** Sri.G.Satyanarayana, Lect.in English

**Members:**

1. Dr.B.Chandra Mouli, Lect.in Botany
2. Sri.P.Kiran Kumar, Lect.in Chemistry
3. Sri.V.Raja Sekhar, Lect.in Economics
4. Sri.A.Krishna Rao, Lect.in Maths

  
G. SATYANARAYANA  
Signature of Convener  
H.O.B. Department of English  
S.G.A. Govt. Degree College  
Yellamanchili, Visakhapatnam

  
Signature of the Principal  
Principal  
S.G.A. Govt. Degree College  
YELLAMANCHILI - 531055  
Visakhapatnam District.



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## GRIEVANCE REDRESSAL COMMITTEE

The following committee has been constituted convener along with members for the academic year 2019 – 2020

**Convener:** Dr.B.Chandra Mouli, Lect.in Botany

**Members:**

1. Sri.M.D.V.Prasad, Physical Director
2. Smt.V.K.T.Mahalakshmi, Lect.in Telugu
3. Smt.M.Vidya Kalpana, Lect.in Chemistry
4. Sri.G.Satyanarayana, Lect.in English

  
Signature of the Convener  
Dr. B. Chandra Mouli  
Lecturer in Botany  
S.G.A. Govt. Degree College  
Yellamanchili - 531055  
Visakhapatnam Dist.

  
Signature of the Principal  
Principal  
S.G.A. Govt. Degree College  
YELLAMANCHILI - 531055  
Visakhapatnam District.



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## **GRIEVANCE REDRESSAL COMMITTEE**

The following committee has been constituted convener along with members for the academic year 2020 – 2021

**Convener:** Sri.K.Prem Sagar, Lect.in English

**Members:**

1. Sri.R.Rama Rao, Lect.in Commerce
2. Smt.P.Manjula, Lect.in Commerce
3. Smt.M.Vidya Kalpana, Lect.in Chemistry
4. Sri.G.Kiran Kumar, Lect.in History

  
K.PREMA SAGAR  
Signature of Convener  
S.G.A Govt. Degree College  
Yellamanchili, Visakhapatnam.

  
Principal  
Signature of the Principal  
S.G.A Govt Degree College  
YELLAMANCHILI - 531 055  
Visakhapatnam District.



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## GRIEVANCE REDRESSAL COMMITTEE


The following committee has been constituted convener along with members for the academic year 2021 – 2022

**Convener:** Sri.K.Prem Sagar, Lect.in English

**Members:**

1. Dr.G.Vijay Pratap, Lect.in Zoology
2. Sri.Ch.Vijay Kumar, Lect.in Maths
3. Sri.V.Chitti Babu, Lect.in Commerce
4. Sri.B.Venkata Ramana, Lect.in Economics

  
**K PREMA SAGAR**  
Signature of Convener  
S.G.A Govt. Degree College  
Yellamanchili, Visakhapatnam.

  
**Principal**  
Signature of the Principal  
S.G.A Govt. Degree College  
Yellamanchili-531 055  
Anakapalli District. (A.P.)



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## Grievance Redressal committee

### Meeting Minutes-2018-19

Grievance Redressal committee meeting was held on 3<sup>rd</sup> Oct, 2018 in the seminar hall. On this day, The following body with the directions of the Principal attended the meeting.

**Convenor:** Sri G. Satyanarayana, Lecturer in English.

**Members:** 1. Dr B. Chandramouli, Lecturer in Botany

2. Sri P. Kiran Kumar, Lecturer in Chemistry

3. Sri V. Rajasekhar, Lecturer in Economics

4. Sri A. Krishna Rao, Lecturer in Mathematics

The meeting of the grievance redressal committee started at 3 PM headed by the convenor. The convenor warmly welcomed the members present and continued to read out the complaints received from the students.

The following decisions were taken.

**Item-1:** To consider the appeal/Grievance of 1. G. Venkatesh-Ist BSC dt. 24-09-2018-Regarding low marks in mid examinations. 2. Ch. Neelima-Ist BSC dt. 26-09-2018-Regarding the low marks in mid exam in physics paper.

**Resolution:** The members of the meeting discussed and assigned Dr. B. Chandramouli, Lecturer in Botany to make enquiry and handle the grievance immediately and submit the report.

**Item-2:** To consider the appeal/Grievance of 1. G. Ganesh-III B.A dt. 10-10-2018-Regarding bus timings –comes late to college. 2. T. Leela Kumari-IIIrd BSC dt. 15-10-2018-Regarding the issue of certificate. 3. R. Manikanta-III B.A dt. 02-11-2018-Regarding the competitive exam books in library.

**Resolution:** The members of the meeting discussed and assigned Sri A. Krishna Rao, Lecturer in Mathematics to make enquiry and handle the grievance immediately and submit the report.

  
Convenor  
**G. SATYANARAYANA**  
HOD. Department of English  
S.G.A. Govt. Degree College  
Yellamanchili, Visakhapatnam.



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## Grievance Redressal committee

### Meeting Minutes-2019-20

Grievance Redressal committee meeting was held on 26<sup>th</sup> Sept, 2019 in the MANA TV Room. On this day, the following body with the directions of the Principal attended the meeting.

**Convenor:** Dr.B.Chandramouli, Lecturer in Botany.

**Members:** 1. Sri M.D.V Prasad, Physical Director

2. Smt. V.K.T Maha laxmi, Lecturer in Telugu

3. Smt. M.Vidya Kalpana, Lecturer in Chemistry

4. Sri G.Satyanarayana, Lecturer in English

The meeting of the grievance redressal committee started at 12:30 PM headed by the convenor. The convenor warmly welcomed the members present and continued to read out the complaints received from the students.

The following decisions were taken.

**Item-1:**To consider the appeal/Grievance of 1.M.Ramakrishna-II Ird BSC dt.19-02-2019-Regarding low marks in mid examinations in physics paper.2.S.Bhagya Sri-II BSC dt.22-02-2019-Regarding the low marks in mid exam in physics paper.3.S.Vanaja-III BSC dt.18-09-2019-Regarding the low marks in mid exam in physics paper.4.G.Sandhya-III BSC,dt.21-09-2019-Regarding the low marks in mid exam in physics paper.

**Resolution:** The members of the meeting discussed and assigned Smt.M.Vidya Kalpana, Lecturer in Chemistry to make enquiry and handle the grievance immediately and submit the report.

B.CHANDRAMOULI  
Lecturer in Botany  
S.G.A.Govt. Degree College  
Yellamanchili - 531055  
Vt.



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## Grievance Redressal committee

### Meeting Minutes-2019-20

Grievance Redressal committee meeting was held on 03<sup>th</sup> Dec, 2020 in the MANA TV Room. On this day, The following body with the directions of the Principal attended the meeting.

**Convenor:** Dr.B.Chandramouli, Lecturer in Botany.

**Members:** 1. Sri M.D.V Prasad, Physical Director

2. Smt. V.K.T Maha laxmi, Lecturer in Telugu

3. Smt. M.Vidya Kalpana, Lecturer in Chemistry


4. Sri G.Satyanarayana, Lecturer in English

The meeting of the grievance redressal committee started at 04:00 PM headed by the convenor. The convenor warmly welcomed the members present and continued to read out the complaints received from the students.

The following decisions were taken.

**Item-1:** To consider the appeal/Grievance of 1.N.Naveen-II B.A dt.11-11-2020-Regarding low marks in mid examinations in Economics paper. 2.M.Nagajyothi-II B.A dt.12-11-2020-Regarding the low marks in mid exam in R.I paper. 3.J.Durga Prasad-I B.A dt.02-12-2020-Regarding the low marks in mid exam in Economics paper.

**Resolution:** The members of the meeting discussed and assigned Sri M.D.V Prasad, Physical Director, Lecturer in Chemistry to make enquiry and handle the grievance immediately and submit the report.

  
Dr. B. CHANDRAMOULI  
Lecturer in Botany  
S.G.A. Government Degree College  
Yellamanchili, Andhra Pradesh

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## Grievance Redressal committee

### Meeting Minutes-2020-21

Grievance Redressal committee meeting was held on 13 Jan, 2021 in the Seminar Hall. On this day, The following body with the directions of the Principal attended the meeting.

**Convenor:** Sri K.Prema Sagar, Lecturer in English.

**Members:** 1. Sri R.Ramarao, Lecturer in Commerce.

2. Smt. P.Manjula, Lecturer in Commerce.

3. Smt. M.Vidya Kalpana, Lecturer in Chemistry.

4. Sri G.Kiran Kumar, Lecturer in History.

The meeting of the grievance redressal committee started at 04:30 PM headed by the convenor. The convenor warmly welcomed the members present and continued to read out the complaints received from the students.

The following decisions were taken.

**Item-1:**To consider the appeal/Grievance of 1.G.Bhavani-I B.Sc dt.05-01-2021-Regarding Technical Problem of Scholarship 2.M.Naga Jyothi-II B.A dt.12-01-2021-Regarding the low marks in mid exam in Economics paper.3.A.Konda Babu-I B.A dt.25-07-2021-Regarding the low marks in mid exam in R.I paper.

**Resolution:** The members of the meeting discussed and assigned Smt P.Manjula, Lecturer in Commerce, to make enquiry and handle the grievance immediately and submit the report.

  
Convenor

K.PREMA SAGAR  
S.G. Lecturer in English  
S.G.A Govt. Degree College  
Yellamanchili, Visakhapatnam.



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## Grievance Redressal committee

### Meeting Minutes-2020-21

Grievance Redressal committee meeting was held on 12 Dec, 2020 in the Seminar Hall. On this day, The following body with the directions of the Principal attended the meeting.

**Convenor:** Sri K.Prema Sagar, Lecturer in English.

**Members:** 1. Sri R.Ramaraao, Lecturer in Commerce.

2. Smt. P.Manjula, Lecturer in Commerce.

3. Smt. M.Vidya Kalpana, Lecturer in Chemistry.

4. Sri G.Kiran Kumar, Lecturer in History.

The meeting of the grievance redressal committee started at 03:30 PM headed by the convenor. The convenor warmly welcomed the members present and continued to read out the complaints received from the students.

The following decisions were taken.

**Item-1:**To consider the appeal/Grievance of 1.B.Sai Leela -II B.Sc dt.15-01-2020-Regarding low marks in mid examinations in Physics paper.2.T.Lavanya-II B.Sc dt.18-01-2020-Regarding the low marks in mid exam in Physics paper.3.K.B.N Bhuvanewari-I B.Sc dt.18-01-2020-Regarding the low marks in mid exam in Physics paper.

**Resolution:** The members of the meeting discussed and assigned Sri R.Rama Rao, Lecturer in Commerce, to make enquiry and handle the grievance immediately and submit the report.

**Item-2:** To Consider the appeal/Grievance of 1.B.Chandini-III BSC dt.22-10-2020-Regarding low mid marks in Zoology paper.2.K.Keeraveni-IB.Com dt.05-11-2020- Regarding time exemption to attend college.3.B.Tejaswini -I B.A dt 10-12-2020 -Regarding the time for opening bank account.

**Resolution:** The members of the meeting discussed and assigned Sri G.Kiran Kumar, Lecturer in History, to make enquiry and handle the grievance immediately and submit the report.

  
Convenor

**K.PREMA SAGAR**  
S.G. Lecturer in English  
S.G.A Govt. Degree College  
Yellamanchili, Visakhapatnam.



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## Grievance Redressal committee

### Meeting Minutes-2021-22

Grievance Redressal committee meeting was held on 17 Dec, 2021 in the IQAC Room. On this day, The following body with the directions of the Principal attended the meeting.

**Convenor:** Sri K.Prema Sagar, Lecturer in English.

**Members:** 1. Dr G.Vijaya Pratap, Lecturer in Zoology.

2. Sri Ch.Vijay Kumar, Lecturer in Mathematics.

3. Sri V.Chitti Babu, Lecturer in Commerce.

4. Sri B.Venkata Ramana, Lecturer in Economics.

The meeting of the grievance redressal committee started at 04:00 PM headed by the convenor. The convenor warmly welcomed the members present and continued to read out the complaints received from the students.

The following decisions were taken.

**Item-1:**To consider the appeal/Grievance of 1.K.Bhargavi -II B.Sc dt.13-11-2021-Regarding low marks in mid examinations in Botany paper.2.M.Bhargavi- I B.Sc dt.13-11-2021-Regarding the low marks in mid exam in Botany paper.3. K.Pushpa Laxmi-I B.Sc dt.13-11-2021-Regarding the low marks in mid exam in Botany paper.

**Resolution:** The members of the meeting discussed and assigned Sri V.Chitti Babu, Lecturer in Commerce, to make enquiry and handle the grievance immediately and submit the report.

**Item-1:**To consider the appeal/Grievance of 1.K.Kavitha -III B.Sc dt.17-11-2021-Regarding to extend college timings from 9:00 AM to 5:30 PM.

**Resolution:** The members of the meeting discussed and assigned Sri B.Venkata Ramana, Lecturer in Economics, to make enquiry and handle the grievance immediately and submit the report.

  
Convenor

**K.PREMA SAGAR**  
S.G. Lecturer in English  
S.G.A Govt. Degree College  
Yellamanchili, Visakhapatnam



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## Grievance Redressal committee

### Meeting Minutes-2021-22

Grievance Redressal committee meeting was held on 05 Oct, 2021 in the MANA TV Room. On this day, The following body with the directions of the Principal attended the meeting.

**Convenor:** Sri K.Prema Sagar, Lecturer in English.

**Members:** 1. Dr G.Vijaya Pratap, Lecturer in Zoology.

2. Sri Ch.Vijay Kumar, Lecturer in Mathematics.

3. Sri V.Chitti Babu, Lecturer in Commerce.

4. Sri B.Venkata Ramana, Lecturer in Economics.

The meeting of the grievance redressal committee started at 04:30 PM headed by the convenor. The convenor warmly welcomed the members present and continued to read out the complaints received from the students.

The following decisions were taken.

**Item-1:**To consider the appeal/Grievance of 1.V.Gowtham -II B.Sc dt.19-08-2021-Regarding low marks in mid examinations in Botany paper.2.V.Pavani-III B.Sc dt.26-08-2021-Regarding the low marks in mid exam in Botany paper.3.All Students-All Groups dt.04-10-2021-Regarding to provide drinking water to students.

**Resolution:** The members of the meeting discussed and assigned Dr.G Vijaya Pratap, Lecturer in Zoology, to make enquiry and handle the grievance immediately and submit the report.

  
Convener

K.PREMA SAGAR  
S.G. Lecturer in English  
S.G.A Govt. Degree College  
Yellamanchili, Visakhapatnam.

SGA GOVT. DEGREE COLLEGE.

YELLAMANCHILI

GRIEVANCE REDRESSAL CELL

(GRC)

2024

## Meaning:

To secure redressal of grievances without stoppage of work; by means of negotiations and conciliation and failing these by arbitration or adjudication.

## Aims & Objectives:

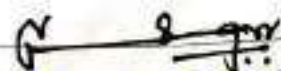
It aims to look into the complaints lodged by any student and redress it as per requirement.

It deals with all types of grievances, complaints and malpractices including those received from students, Faculty and other stakeholders.

## Functions / Purpose :-

To look into the complaints lodged by any student of college and judge its merit. The Grievance Cell is also empowered to look into matters of harassment.

The student can bring their grievance regarding any academic and non academic matter within the campus through the online and grievance/suggestion box.



K. PREMA SAGAR  
S.G. Lecturer in English  
Post Degree College

ACADEMIC

YEAR : 2018-19

S.NO	Name of the Student	Course & Year	Date of Grievance	Forwarded to	Resolved Date	Remarks	Signature
1.	G. VENKATESH	Ist B.Sc	24.09.2018	Lecturer.	28.09.2018	Grievance redressed by concerned lecturer (phys)	[Signature]
2.	CH. NEELIMA	Ist B.Sc	26.09.2018	Lecturer.	30.09.2018	Grievance redressed by physics lecturer.	[Signature]
3.	G. GANESH	III B.A	10.10.2018	Principal	12.10.2018	Grievance sent to principal and permitted to come to college	[Signature]
4.	T. LEELA KUMARI	III BSC MPC	15.10.2018	College Office	17.10.2018	Certificate issued as early as possible.	[Signature]
5.	R. RAJAKANTHA	III B.A	02.11.2018	Prinop & Library	05.11.2018	Emergency news papers & Vedio Books issued.	[Signature]

NO. OF GRIEVANCES RECEIVED : 5

NO. OF GRIEVANCES REDRESSED : 5

Principal  
 [Signature]

ACADEMIC

YEAR : 2019-20

SNO	Name of the student	COURSE & YEAR	Date of Grievance	Grievance by
1	M. RAMA KRISHNA	B.Sc	19-02-2019	PHYSICS LECTURER
2	S. BHAGYA SRI	B.Sc	22-02-2019	PHYSICS LECTURER
3	S. VANAJA	B.Sc	18-09-2019	PHYSICS LECTURER
4	S. SANDHYA	B.Sc	21-09-2019	PHYSICS LECTURER
5	N. NAIKENTH M. NAGA JYOTHI	B.A	11-11-2020	ECONOMICS LECTURER
6	J. DEEPA PRASAD	B.A	02/12/2020	ECONOMICS LECTURER
7	M. NAGA JYOTHI	B.A	12/11/2020	R.T. LECTURER
8				

NO. OF Grievances Received : 7 Seven

NO. OF Grievances Redressed : 7 Seven

Sl. No.	Resolve Date	REMARKS	Signature of the Student	Signature of Convener
	21-02-2019	Redressed by the Physics Lecturer.		[Signature]
	25-02-2019	Redressed Grievance by Concerned Physics Lecturer		[Signature]
	23-09-2019	Grievance Redressed by the physics Lecturer		[Signature]
	25-09-2019	Grievance Redressed by the Concerned Physics Lecturer		[Signature]
	14-11-2020	Redressed by Economics Lect.		[Signature]
	05-12-2020	Redressed by Economics Lect.		[Signature]
	15-11-2020	Grievance Redressed by R.T. Lecturer		[Signature]

[Signature]

CONVENER : DR. B. CHANDRA MOULI  
B. CHANDRAMOULI  
Lecturer in Botany  
Degree College

SNO	NAME OF THE STUDENT	COURSE & YEAR	DATE OF GRIEVANCE	GRIEVANCE FROM TO	RESOLVE DATE	REMARKS	SIGNATURE OF THE LECTURER	SIGNATURE OF THE CONVENER
1.	B. SAILGELA	2 <sup>nd</sup> B.Sc	15-01-2020	PHYSICS LECTURER	18-01-2020	Grievance redressed by contacting concerned lecturer		
2.	T. LAVANYA	2 <sup>nd</sup> B.Sc	18-01-2020	PHYSICS LECTURER	20-01-2020	Redressed by the concerned lecturer.		
3.	K. B. BHUVANESWAR	1 <sup>st</sup> B.Sc	18-01-2020	PHYSICS LECTURER	20-01-2020	Grievance Redressed by the physics lecturer.		
4.	B. CHANDINI	2 <sup>nd</sup> B.Sc	22-10-2020	ZOOLOGY LECTURER	24-10-2020	Redressed by contacting concerned lecturer.		
5.	K. KEERAVENI	I B.com	05-11-2020	The Principal	07-11-2020	Time exemption granted		
6.	B. TEJASWANI	I B.A	10-12-2020	COLLEGE OFFICE	11-12-2020	Time Given to Submit the Bank Account		
7.	G. BHAVANI	I B.Sc	05-01-2021	The Principal & College Office	07-01-2021	Rechnad the Technical problem of Scholarship.		
8.	M. NAGAYOTHI	I B.A	12-01-2021	ECONOMICS LECTURER	14-01-2021	Redressed by Economics Lect		
9.	A. KONDA BABU	I B.A	25-07-2021	R. I LECTURER	28-07-2021	Grievance Redressed by R. I. Lecturer		

NO OF GRIEVANCES RECEIVED : 9 NINE

NO OF GRIEVANCES REDRESSED : 9 NINE

CONVENER : SRI K. PREMA SAGAR

*[Signature]*  
Principal

S.G.A. GOVT. Degree College  
Yellamanchili-531 055  
Anaparthi District (A.P.)

YEAR: 2021-22

ACADEMIC

S.NO	NAME OF THE STUDENT	COURSE & YEAR	DATE OF GRIEVANCE	GRIEVANCE FROM TO	MOUD	RECOR DATE	REMARKS	SIGNATURE OF THE LECTURER	SIGNATURE OF THE CONVENER
1.	V. SATHISH	2nd B.Sc CBZ	19-08-2021	DR. B. CHANDRA LECT. IN BOTANY	MOUD	21-08-2021	Grievance Redressed by the concerned Botany Lecturer		G. S. Pr
2.	V. PAVANI	1st B.Sc CBZ	26-05-2021	DR. B. CHANDRA LECT. IN BOTANY	MOUD	28-05-2021	Grievance Redressed by the forwarded authority under provided to the students		G. S. Pr
3.	ALL STUDENTS	BA B Com S.B.C	04-10-2021	TO THE PRINCIPAL	MOUD	13-12-2021	Redressed Grievance by contacting concerned Botany Lecturer.		G. S. Pr
4.	K. BHARANI	1st B.Sc CBZ	13-11-2021	DR. B. CHANDRA LECT. IN BOTANY	MOUD	16-11-2021	Grievance redressed by the concerned Botany Lecturer		G. S. Pr
5.	M. BHARANI	1st B.Sc CBZ	13-11-2021	DR. B. CHANDRA LECT. IN BOTANY	MOUD	16-11-2021	Redressed the Grievance by the concerned Lecturer.		G. S. Pr
6.	K. PUSHPA LAKSHMI	1st B.Sc CBZ	13-11-2021	DR. B. CHANDRA LECT. IN BOTANY	MOUD	16-11-2021	Grievance taken in to consideration and put forward for discussions		G. S. Pr
7.	K. KAVITHA	2nd B.Sc CBZ	17-11-2021	THE PRINCIPAL	MOUD	20-11-2021	To. S.C.S.C candidates issued by the Office Economics Lecturer		G. S. Pr
8.	M. KAMAKSHI DEVI	1st B.Com	10-12-2021	OFFICE OF THE ECONOMICS LECTURER	MOUD	12-12-2021	Grievance Redressed by RT Lecturer		G. S. Pr
9.	K. DURGA PREKASH	1st B.A	11-07-2022	ECONOMICS LECTURER	MOUD	14-07-2022			G. S. Pr
10.	L. PRINATH	1st B.A	18-09-2022	R.I. LECTURER	MOUD	20-09-2022			G. S. Pr

NO OF GRIEVANCES RECEIVED: 10

NO OF GRIEVANCES REDRESSED: 10

CONVENOR: SRI K. PREMA SAGAR

Pradars

S. G. ... College



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YELLAMANCHILI - 531055, ANDHRA PRADESH



GRIEVANCE REDRESSAL CELL

# Students' Grievance cell

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## Introduction

The Student's Grievance Cell desires to promote and maintain a conducive and unprejudiced educational environment. The objectives of Students Grievance Cell include the following:

1. To support, those students who have been deprived of the services offered by the College, for which he/she is entitled.
2. To make officials of the College responsive, accountable and courteous in dealing with the students.
3. To ensure effective solution to the student's grievances with an impartial and fair approach.

The Cell enables a student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College. 'Student's Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Emphasis on procedural fairness has been given with a view to "the right to be heard and right to be treated without bias".

During the year no such major grievances were received. Grievances otherwise received were forwarded to the viceprincipals for immediate redressal. In all such cases prompt action were taken and the matter sorted out. In all cases the aggrieved student was informed of the measures taken and checks in the system were introduced to ensure there was no repetition of the same.

## Objectives of Students' Grievance Cell

1. To support, those students who have been deprived of the services offered by the college, for which he / she is entitled.
2. To make officials of the college responsive, accountable and courteous in dealing with the students.
3. To ensure effective solution to the students' grievances with an impartial and fair approach.

## Functions

1. Redressal of Students' Grievances to solve their academic and administrative problems.
2. To co-ordinate between students and Departments / Sections to redress the grievances.
3. To guide ways and means to the students to redress their problems.

## Students' Grievance Procedure

The grievance procedure is a machinery to sort out the issues between student and college. It is a means by which a student who believe that, he / she has been treated unfairly with respect to his / her academic / administrative affairs or is convinced to be discriminated is redressed. It is a device to settle a problem. It enables to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the college. It involves a process of investigation in which 'Student's Grievance Cell' enquires and analyses the nature and pattern of

the grievances in a strictly confidential manner. Matters are disclosed to only those, who have a legitimate role in resolving the matter. Emphasis on procedural fairness has been given with a view to "the right to be heard and right to be treated without bias".

The students are ought to lodge their grievances in the prescribed form available with their Vice-Principal (s) / Dean (s) of the respective department. The form, duly filled, is required to be submitted in the drop box placed outside the Principal's office. The secretary in turn intimates the matter to the committee for necessary action. Final report based on grievance received and resolved will be submitted to the Principal and further course of action will be decided and the same shall be intimated to the students.

## Exclusions

SGC shall not entertain following issues.

1. Decisions of the Academic Council / Board of studies and other academic / administrative committees constituted by the college.
2. Decisions with regard to award of scholarships / fee concessions / awards / medals.
3. Decisions made by college under the Discipline Rules and Misconduct.
4. Decisions of the college in admissions of my courses.
5. Decisions of the competent authority on assessment and examination result.

During the Year no Such Major Grievances Were Received. Grievances otherwise Received were forwarded to the vice – Principals for Immediate Redressal. In all such cases prompt action were taken and the matter sorted out. In all cases the aggrieved was informed of the measures taken and checks in the system were introduced to ensure there was no repetition of the same.



## **S.G.A. GOVERNMENT DEGREE COLLEGE**

(Re-accredited by NAAC with 'A' Grade, Affiliated to Andhra University)

YELLAMANCHILI - 531055, ANDHRA PRADESH



### **Grievance Redressal Cell (GRC)**

S.G.A. Government Degree College, Yellamanchili has started Grievance Redressal Cell in 2018 under runs effectively since then. The grievance redressal cell aims to look into the complaints lodged by any student and redress it as per requirement. The students can state their grievance regarding any academic and non – academic matter within the campus through online or offline and grievance/suggestion box. The institution aims at solving the grievance of the students within stipulated time. The grievances procedure is a machinery to sort out the issues between students and college. If any problem arises and is not resolved informally students may file a grievance with the college Grievance Redressal Cell (GRC). The grievance cases will be attended promptly on receipt of written grievances from the students. The cell will give report to the concerned authority. The GRC convenes meeting periodically the function of the cell is to look into the complaints lodged by any student. The GRC examines the Grievances and ensures justice for every student

The online students grievances redressal system is a new initiative taken by the University Grants Commission that facilitates students/complainants to lodge his or her grievance send reminder and view status on action taken with regard to their grievance. The committee will deals with all genuine grievances of learners of the college. Grievance cell is formed in order to keep the healthy working atmosphere amongst staff, students and parents.



# S.G.A. GOVERNMENT DEGREE COLLEGE

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YELLAMANCHILI - 531055, ANDHRA PRADESH



## GRIEVANCE REDRESSAL CELL REPORT

### ACADEMIC YEAR 2018 - 2019

S.No	Name of the Student	Course & Year	Date of Grievance	Grievance forwarded to	Resolved Date	Remarks	Convener Signature
1	G.Venkatesh	I B.SC	24-09-2018	Physics Lecturer	28-09-2018	Grievance redressed by Physics Lecturer	
2	Ch.Neelima	I B.Sc	26-09-2018	Physics Lecturer	30-09-2018	Grievance redressed by Physics Lecturer	
3	G.Ganesh	III B.A	10-10-2018	The Principal	12-10-2018	Principal permitted	
4	T.Leela kumara	III B.Sc	15-10-2018	College Office	17-10-2018	Certificates Issued	
5	R.Manikanta	III B.A	02-11-2018	The Principal and Library	05-11-2018	Eenadu News paper and Vijetha Books issued	

No. of Grievance Received: 5

No. of Grievance Redressed: 5

Signature of the Convener

G. Sanyanarayana  
Lecturer in English  
S.G.A. Govt. Degree College  
Yellamanchili, Visakhapatnam

Signature of the Principal

S.G.A. Govt. Degree College  
Yellamanchili - 531 055



# S.G.A. GOVERNMENT DEGREE COLLEGE

(Re-accredited by NAAC with 'A' Grade, Affiliated to Andhra University)

YELLAMANCHILI - 531055, ANDHRA PRADESH



## GRIEVANCE REDRESSAL CELL REPORT

### ACADEMIC YEAR 2019 - 2020

Convener: Dr. B. Chandra Mouli, Lect. in Botany

S.No	Name of the Student	Course & Year	Date of Grievance	Grievance forwarded to	Resolved Date	Remarks	Convener Signature
1	M. Rama Krishna	III B.SC	19-02-2019	Physics Lecturer	21-02-2019	Grievance redressed by Concerned Lecturer	<i>[Signature]</i>
2	S. Bhagya Sri	II B.Sc	22-02-2019	Physics Lecturer	25-02-2019	Grievance redressed by Physics Lecturer	<i>[Signature]</i>
3	S. Vanaja	III B.SC	18-09-2019	Physics Lecturer	23-09-2019	Grievance redressed by Concerned Lecturer	<i>[Signature]</i>
4	G. Sandhya	III B.Sc	21-09-2019	Physics Lecturer	25-09-2019	Grievance redressed by Physics Lecturer	<i>[Signature]</i>
5	N. Naveen	II B.A	11-11-2020	Economics Lecturer	14-11-2020	Grievance redressed by Economics Lecturer	<i>[Signature]</i>
6	N. Naga Jyothi	II B.A	12-11-2020	Economics Lecturer	15-11-2020	Grievance redressed by Economics Lecturer	<i>[Signature]</i>
7	J. Durga Prasad	I B.A	02-12-2020	RI Lecturer	05-12-2020	Grievance redressed by RI Lecturer	<i>[Signature]</i>

No. of Grievance Received: 7

No. of Grievance Redressed: 7

*[Signature]*

Signature of the Convener

Lecturer in Botany

S.G.A. Govt. Degree College

Yellamanchili - 531055

Yellamanchili, Andhra Pradesh

*[Signature]*

Principal

Signature of the Principal

Yellamanchili - 531055



# S.G.A. GOVERNMENT DEGREE COLLEGE

(Re-accredited by NAAC with 'A' Grade, Affiliated to Andhra University)

YELLAMANCHILI - 531055, ANDHRA PRADESH



## GRIEVANCE REDRESSAL CELL REPORT ACADEMIC YEAR 2020 - 2021

Convener: Sri.K.Prema Sagar, Lect.in English

S.No	Name of the Student	Course & Year	Date of Grievance	Grievance forwarded to	Resolved Date	Remarks	Convener Signature
1	B.Sai Leela	II B.Sc	15-01-2020	Physics Lecturer	18-01-2020	Grievance redressed by Concerned Lecturer	
2	T.Lavanya	II B.Sc	18-01-2020	Physics Lecturer	20-01-2020	Grievance redressed by Physics Lecturer	
3	K.Bhuvanawari	I B.Sc	18-01-2010	Physics Lecturer	20-01-2020	Grievance redressed by Concerned Lecturer	
4	B.Chandini	III B.Sc	22-10-2020	Zoology Lecturer	24-10-2020	Grievance redressed by Zoology Lecturer	
5	K.Keeraveni	I B.Com	05-11-2020	The Principal	07-11-2020	Time Exemption Granted	
6	B.Tejaswani	I B.A	10-12-2020	College Office	11-12-2020	Time Given to submit the bank Account	
7	G.Bhavani	I B.Sc	05-01-2021	The Principal & College Office	07-01-2021	Rectified the Technical problem Scholarship	
8	M.Naga Jyothi	II B.A	12-01-2021	R.I Lecturer	14-01-2021	Redressed by R.I Lecturer	
9	D.Konda Babu	I B.A	25-07-2021	R.I Lecturer	28-07-2021	Redressed by R.I Lecturer	

No. of Grievance Received: 9

No. of Grievance Redressed: 9

Sri.K.Prema Sagar  
S.G. Lecturer in English  
S.G.A Govt. Degree College  
Yellamanchili, Visakhapatnam.

Principal  
S.G.A Govt Degree College  
YELLAMANCHILI 531055



**S.G.A. GOVERNMENT DEGREE COLLEGE**  
(Re-accredited by NAAC with 'A' Grade, Affiliated to Andhra University)  
YELLAMANCHILI - 531055, ANDHRA PRADESH



**GRIEVANCE REDRESSAL CELL REPORT**  
**ACADEMIC YEAR 2021 - 2022**

**Convener: Sri.K.Prema Sagar, Lect.In English**

S.No	Name of the Student	Course & Year	Date of Grievance	Grievance forwarded to	Resolved Date	Remarks	Convener Signature
1	V.gowtham	II B.SC	19-08-2021	Botany Lecturer	21-08-2021	Grievance redressed by Botany Lecturer	
2	V.Pavani	III B.Sc	26-08-2021	Botany Lecturer	28-08-2021	Grievance redressed by Forwarded Authority	
3	All Students	All Groups	04-10-2021	To The Principal	13-12-2021	Provided water to all Students	
4	K.Bhargavi	II B.SC	13-11-2021	Botany Lecturer	16-11-2021	Grievance redressed by Concerned Lecturer	
5	M.Bhargavi	I B.Sc	13-11-2021	Botany Lecturer	16-11-2021	Grievance redressed by Forwarded Authority	
6	K.Pushpa Lakshmi	I B.Sc	13-11-2021	Botany Lecturer	16-11-2021	Grievance redressed by Botany Lecturer	
7	K.Kavitha	III B.Sc	17-11-2021	The Principal	20-11-2021	Grievance redressed by Forwarded Authority	
8	M.Kamakshi Devi	III B.Com	10-12-2021	College Office	12-12-2021	All Certificates Issued	
9	K.Durga Prasad	I B.A	11-07-2022	R.I Lecturer	14-07-2022	Redressed by R.I Lecturer	
10	I.Trinadh	II B.A	18-09-2022	R.I Lecturer	20-09-2022	Redressed by R.I Lecturer	

**No. of Grievance Received: 10**

**No. of Grievance Redressed: 10**

**Signature of Convener**  
S.G. Lecturer in English  
S.G.A. Govt. Degree College  
Yellamanchili, Visakhapatnam.

**Principal**  
**Signature of the Principal**  
S.Govt. Degree College  
Yellamanchili-531 055  
Anakapalli District. (A.P)



# S.G.A. GOVERNMENT DEGREE COLLEGE

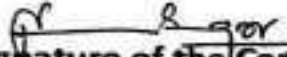
(Re-accredited by NAAC with 'A' Grade, Affiliated to Andhra University)

YELLAMANCHILI - 531055, ANDHRA PRADESH




## Grievance Redressal Cell Abstract Report 2018 - 2022

Academic Year	No of Grievences Appealed	No. of Grievances Redressed	Average time for Grievence Redressal in no. of days
2018-2019	5	5	2 Days
2019-2020	7	7	2 Days
2020-2021	9	9	2 Days
2021-2022	10	10	2 Months

  
Signature of the Convener

**K. PREMA SAGAR**  
S.G. Lecturer in English  
S.G.A Govt. Degree College  
Yellamanchili, Visakhapatnam.

  
Principal  
Signature of the Principal  
S.G.A. Govt. Degree College  
Yellamanchili-531 055  
Anakapalli District. (A.P.)



**Installation of Reverse Osmosis (R.O)water plant  
On 13-12-2021**





SGA Government Degree College Yellaanchili

Grievance received and resolved during the year, 2020-21

S.No.	Subject	Semester	Number of Grievances	Resolved Grievances	Remarks
1	Economics	I	1	1	Grievance redressed by contacting concern lecturer
		III	2	2	Grievance redressed by contacting concern lecturer
		V	0	0	
2	Rural Industrialisation	I	1	1	Grievance redressed by contacting concern lecturer
		III	1	1	Grievance redressed by contacting concern lecturer
		V	0	0	

  
26/12/20

Principal

S.G.A. Govt. Degree College  
Yellamanchili-531 055  
Anakapalli District. (A.P.)

SGA Government Degree College Yellaanchili

Grievance received and resolved during the year, 2019-20

S.No.	Subject	Semester	Number of Grievances	Resolved Grievances	Remarks
1	Economics	II	2	2	Grievance redressed by contacting concern lecturer
		IV	1	1	Grievance redressed by contacting concern lecturer
		VI	0	0	
2	Rural Industrialisation	II	1	1	Grievance redressed by contacting concern lecturer
		IV	1	1	Grievance redressed by contacting concern lecturer
		VI	0	0	

  
26/12/20

Principal

S.G.A. Govt. Degree College  
Yellamanchili-531 055  
Anakapalli District. (A.P.)

**SGA Government Degree College Yellaanchili**

**Grievance received and resolved during the year, 2020-21**

S.No.	Subject	Semester	Number of Grievances	Resolved Grievances	Remarks
1	Economics	I	1	1	Grievance redressed by contacting concern lecturer
		III	2	2	Grievance redressed by contacting concern lecturer
		V	0	0	
2	Rural Industrialisation	I	1	1	Grievance redressed by contacting concern lecturer
		III	1	1	Grievance redressed by contacting concern lecturer
		V	0	0	

*(Signature)*  
Principal

**S.G.A. Govt. Degree College**  
Yellamanchili-531 055  
Anakapalli District. (A.P.)

**SGA Government Degree College Yellaanchili**

**Grievance received and resolved during the year, 2019-20**

S.No.	Subject	Semester	Number of Grievances	Resolved Grievances	Remarks
1	Economics	II	2	2	Grievance redressed by contacting concern lecturer
		IV	1	1	Grievance redressed by contacting concern lecturer
		VI	0	0	
2	Rural Industrialisation	II	1	1	Grievance redressed by contacting concern lecturer
		IV	1	1	Grievance redressed by contacting concern lecturer
		VI	0	0	

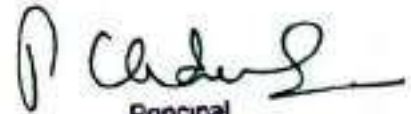
*(Signature)*  
Principal

**S.G.A. Govt. Degree College**  
Yellamanchili-531 055  
Anakapalli District. (A.P.)

**SGA Govt. Degree College, Yellamanchili**

**Grievances received and resolved during the year, 2020-21**

<b>S.No</b>	<b>Subject</b>	<b>Semester</b>	<b>Number of Grievances</b>	<b>Resolved Grievances</b>	<b>Remarks</b>
<b>1</b>	<b>Botany</b>	<b>I</b>	<b>2</b>	<b>2</b>	<b>Grievances redressed by contacting concerned Lecturer</b>
		<b>III</b>	<b>0</b>	<b>0</b>	<b>-</b>
		<b>V</b>	<b>1</b>	<b>1</b>	<b>Grievances redressed by contacting concerned Lecturer</b>
<b>2</b>	<b>Zoology</b>	<b>I</b>	<b>0</b>	<b>0</b>	<b>-</b>
		<b>III</b>	<b>0</b>	<b>0</b>	<b>-</b>
		<b>V</b>	<b>1</b>	<b>1</b>	<b>Grievances redressed by contacting concerned Lecturer</b>




Principal

S.G.A Govt. Degree College  
YELLAMANCHILI - 531 055  
Visakhapatnam District

SGA Govt. Degree College, Yellamanchili

Grievances received and resolved during the year, 2020-21

S.No	Subject	Semester	Number of Grievances	Resolved Grievances	Remarks
1	Botany	II	0	0	-
		IV	1	1	Grievances redressed by contacting concerned Lecturer
		VI	1	1	Grievances redressed by contacting concerned Lecturer
2	Zoology	II	0	0	-
		IV	1	1	Grievances redressed by contacting concerned Lecturer
		VI	0	0	-



Principal

S.G.A Govt. Degree College  
YELLAMANCHILI - 531 055  
Visakhapatnam District

Date:- 24-9-2018

TO  
The convenor,  
Examination Governance,  
S.G.A. Govt. Degree college.  
Respected sir,

నేను అనగా G. Venkatesh ప్రస్తుత-  
తెలంగాణ కళాశాల I<sup>st</sup> B.Sc sem 1<sup>st</sup> చదువుతున్నాను. నాకు  
Physics Paper I (Mechanics & Properties of matter)  
Mid exam లో తక్కువ మార్కులు 15 రావడం జరిగింది.  
అంతకుంటే ఎక్కువ మార్కులు వస్తాయని అనుకుంటున్నాను. నాకు  
ఈ మార్కులు సంతృప్తిగా అనిపించడం లేదు. కావున నా  
పేపర్ reevaluation చెయ్యాలని కోరుకుంటున్నాను.  
నా Admission Number: 5906.

Thank you sir,

Yours faithfully,

G. Venkatesh.

Date :- 26-9-2018

\*10

The Convener  
Examination Grievance,  
S.G.A Govt Degree College.

Respected Sir,

నేను ప్రస్తుత చ. Neelima (అభ్యర్థి) డి.గ్రీ.  
500500001 1<sup>st</sup> Bsc 1<sup>st</sup> sem పదులవలనాను. నాకు  
Physics paper I (Mechanics & properties of matter) Mid  
exam చీ అమూల్య విమర్శలు 18 రోజులు ఎరిగింది. (అవకాశం)  
విమర్శలు విమర్శలు అప్లైయింగ్ ప్రోకెయిన్లను. నాకు ఈ  
విమర్శలు సమర్థంగా ప్రోకెయిన్లను తెలు. కార్యక్రమం 10 ఏనుడు  
re-valuation సమర్థులకు తీరుతున్నాను.  
10 రోజులకు :- 09.

Thank you sir,

Yours faithfully,  
Ch. Neelima.

Othandur.  
15.10.2018.

To,

The CONVENOR  
SCA Govt Degree College,  
Yellamrthili

Respected Sir,

T. Leela kumari అనునీమే మన ప్రజ్ఞాపత్ర కార్యాలయం  
III Bsc M.P.C చదివియున్నాను. నీమే పై చదువులు చదువుకోవడా విజ్ఞాపనయింది.  
కనుక నాకు సంబంధించిన అన్ని డాక్యుమెంట్లు చాల త్వరితగా ఇచ్చివ్వటానికి మనవి.  
ను. ఇది చూస్తూనే గానీ కొరకు దుబ్బాకా కొనాల్సింది ఉంది. మన ఆధికారిని గానీ చేసేందుకు  
NO dues డాక్యుమెంట్లు సంబంధించి కొరకు అనుమతి ఉంది. ఇచ్చిన అన్ని సంబంధాలు  
అయితే వెంటనే నా డాక్యుమెంట్లు అన్ని త్వరితగా ఇచ్చివ్వటానికి మనవి.  
నేను కోరుకుంటున్నాను.

Thanking you Sir.

Yours obediently,

T. Leela kumari

III Bsc.

Admn NO: 1376



Address

02.11.2018

To

The Convener

SCA Govt Degree College

Yellamanchili

Respected Sir

నేను అనతి R. Manikanta మన  
స్టూడెంట్స్ కి కలెజ్ లో III BA చదువుచున్నాను. నాకు Library లో  
సాఫ్ట్ వేర్ లో చదువు కొనుగో అనే ప్రాజెక్టు అందుబాటు  
లేదు. వాళ్ళ పత్రాలు కూడా ఏమీలేవు. కనుక competitive ప్రాజెక్టు  
మొదలు కనసం రిజిస్ట్రేషన్ వాళ్ళ పత్రాలు వేయకవలసిగా ను అర్జీ  
అనుకుని వస్తున్నాను.

Thank you Sir.

Yours faithfully,

R. Manikanta

III BA

date : - 19-2-2019

To  
The convener,  
examination Grievance,  
S.G.A Govt Degree college.

Respected sir,

ನೀನು ಒಂದು M. Rama Krishna

ಎಂಬುದಾಗಿ ದೀರ್ಘ ಕಾಲದಿಂದಲೂ 2nd B.S.C.E 3 & 4 sem ಮಾಡುತ್ತಿದ್ದೆ. ನಾನು physics ಪಾಪರ್ 10 (Thermo dynamics) and exams ಉತ್ತರಿಸಿ ಪಾಸಾದೆ. 20 ರಿಂದ ಹೆಚ್ಚು ವರ್ಷಗಳಿಂದ. ಒಂದು ವರ್ಷದ ಪಾಸಾದೆ. ಎಲ್ಲವೂ ಸರಿಯಾಗಿ. ನಾನು ಈ marks ಸಂಪೂರ್ಣವಾಗಿ ತಿಳಿಯಬೇಕು. ಈ ಕಾರಣ ನಾನು ಮೊದಲ revaluation ಸೆಕ್ಷನ್‌ನಲ್ಲಿ ತಿಳಿಯಬೇಕು. ನಾನು ಮೊದಲ revaluation ನಲ್ಲಿ 718135405058 ಮಾಡಿ. ಅಲ್ಲಿ revaluation

Thank you sir.

Yours faithfully  
M. Rama Krishna

Date : 22-2-2019

To  
the Convener  
Examination Grievance,  
S.G. A Govt Degree College

Respected Sir,

నేను అనగా S. Bhagya Sir

పాపం ఏమిటా కారణంగా II<sup>nd</sup> B.Sc sem IV  
పాపం అయ్యింది. నాకు Physics Paper IV (Thermodynamics)  
mid exams లో తక్కువ మార్కులు అనగా 15 రావడం  
జరిగింది. అంతకుండా మార్కులు ఎక్కువగా ఉన్నాయి అనుకుంటున్నాను  
నాకు ఈ marks సంతృప్తిగా ఉంటుందని అనుకుంటున్నాను. కావున నా  
పాపం ని re-valuation చేయమని కోరుకుంటున్నాను. నా  
Hall ticket Number: 718135405066

Thank you Sir

Yours faithfully

S. Bhagya Sir

Date: 12-9-2017.

To

The Convener,  
Examination Grievance,  
S.G.N Govt Degree College

Respected Sir,

నేను గంగ Svanaja గ్రాఫీస్ లోని కౌన్సిలర్ III<sup>rd</sup> BSc  
Sem-V చదువుచున్నాను. నా Physics Paper II (Electricity, Magnetism,  
Electronics) Mid Examsent లోకువ మార్కులు 12 కావడం 28/10/17  
అంతకుండా లోకువ మార్కులు వస్తాయని అనుకుంటున్నాను  
నా ఈ marks సరియైనా అనిపించడం లేదు. కావున నా పేపర్ నీ  
Re-valuation చేయమని కోరుకుంటున్నాను. నా Hall ticket NO: 71  
7135405060

Thank you Sir,

Yours faithfully

S. Vanaja

Date: 15-01-2020

To  
The Convenor,  
Examination Grievance,  
S.G.A Govt Degree College.

Respected Sir,

నేను ఈనా B. Saileela (వభుత్వ డిగ్రీ  
కళాశాలలో 2nd BSC Sem III పరీక్షలు. నాకు physics  
paper III (wave optics) mid Exams లో తప్పిపోవడం  
13 రోజులు పురిగింది. కొంతకంటే ఎక్కువ మార్కులు దక్కాయని  
అనుకుంటున్నాను. నాకు ఈ marks సంతృప్తిగా నిలిపివేయండి లేదు.  
కావున నా వీపి ను Re-volution చేయాలని కోరుకుంటున్నాను.  
నా Hall. Ticket no. 719135405050

Thank you Sir

Yours faithfully

B. Saileela

Date: 18-01-2020

TO

the convenor,

Examination grievance,

S.G.A Govt. Degree college.

Respected sir,

నేను అనగా K. B. N. Bhuvaneshwari (ప్రస్తుతం డిగ్రీ

కాన్వెనర్ 1<sup>st</sup> B.Sc sem - II పరీక్షలు నాకు physics paper

II (wave optics) mid exam లో తక్కువ మార్కులు 11 వాడుక బోర్డు

అధికారికి తక్కువ మార్కులు వ్యతిరేకం అనుకుంటున్నాను. నాకు ఈ marks

సంతృప్తిగా అభియోగం చేయవచ్చు. ఇప్పుడు నా పేరుకే Re-valuation చేయాలని

కోరుకుంటున్నాను. నా Hall ticket number :- 720135405010

Thank you sir

yours-faithfully

K. B. N. Bhuvaneshwari

To  
The convener,  
S. G. A. Govt. Degree college, Yellamanchili

Respected Sir,

I<sup>st</sup> నేను గాగా G. Bhavani మన ప్రభుత్వ డిగ్రీ కళాశాలలో  
B.Sc SEM II చదువుతున్నాను. నేను కళాశాలలో ఉపకార వేతనము  
కొరతపై ధరఖాస్తు చేసియున్నాను. సాంకేతిక అంపం వలన నాకు ఉపకార వేతనము  
రాలేదు. కనుక దాని సాంకేతిక అంపాన్ని సరిచేసి ఉపకార వేతనము  
వచ్చు విధముగా చూడగలరని భావించుచున్నాను.

Thanking you Sir,

Yours faithfully,  
G. Bhavani

Date: 19/2/2021

To  
the convenor,  
examination Grievance  
S. G. A Govt Degree College

Respected Sir,

ನಿನ್ನೆ ಆರ್ಮಿ V. Gowthami, (ಅಭ್ಯರ್ಥಿ)  
ಬಿ.ಒ. ಸೈನ್ಸಸ್ and BSC (CBZ) IV<sup>th</sup> Sem ಪದವ್ಯಾರ್ಹನು.  
ನಿನ್ನೆ Botany paper-IV (plant physiology)  
MID exams ನಲ್ಲಿ ತಪ್ಪಾದ ಅಂಕಗಳಿಗಾಗಿ 20800.  
ಇದರಲ್ಲಿ ನಿನ್ನೆ ಸರಿಯಾಗಿ ಅಂದಾಜಿಸಲಾಗಿದೆ ಎಂದು. ಅಂತಹ ಆರ್ಮಿ  
(19) ತಪ್ಪಾದ ಅಂಕಗಳಿಗೆ ಸರಿಯಾದ ಪರಿಹಾರ ನೀಡುವುದು. ಇದನ್ನು  
ನಿನ್ನೆ paper 9 ಅಂದರೆ Revaluation ಮಾಡುವುದು ಕೇಳುವುದು.

Thank you sir

Yours faithfully  
V. Gowthami

To

The Principal

SGA Government Degree College,

Yellamanchili.

Respected Sir,

Sub:- Request for Providing Drinking water & Wi-fi facility in the Campus

- Reg

\*\*\*\*\*

We are the students of SGA Government Degree College here with requesting you to provide Drinking water and Wi-fi facility in the campus.

We are almost 545 students in the campus parching for drinking water for the so many years as there is no drinking water resources in the college to cater our thirst.

Since these days are more competitive and mere with book knowledge we cannot compete with the competitive examinations with our bookish knowledge. In order to raise our standards, we need to have Internet facility. In this regard we herewith requesting you to provide Drinking water facility and Wi-fi facility.

Thanking you sir,

Yours faithfully

- 1) B. Vijaya 2<sup>nd</sup> B.com
- 2) P. Sukanya 2<sup>nd</sup> B.com
- 3) D. Rajeswari 3<sup>rd</sup> B.A
- 4) M. Teja 3<sup>rd</sup> B.A
- 5) B. Bhavan. 1<sup>st</sup> M.com 2<sup>nd</sup> yr  
M.com 2<sup>nd</sup> yr

Yellamanchili,

Dt. 04-10-2021

## Signatures of the student

Name of the student	Group	Signature
P. Ssavani	III <sup>rd</sup> B.A	P. Ssavani
G. Lavanya	III <sup>rd</sup> B.A	G. Lavanya
K. Lavanya	III <sup>rd</sup> B.A	K. Lavanya
D. Bharathi	III <sup>rd</sup> B.A	D. Bharathi
K. Devala	I <sup>st</sup> B.COM	K. DEVALA
J. Ganaschet	I <sup>st</sup> B.A	J. Ganaschet
K. Smit	I <sup>st</sup> B.COM	K. Smit
T. Javind	I <sup>st</sup> B.COM	T. Javind
K. Brundeshwari Parvati	II <sup>nd</sup> B.A.	K. Brundeshwari Parvati
K. Durga Prasad	II <sup>nd</sup> B.A	K. Durga Prasad
K. Srinivasa Rao	II <sup>nd</sup> B.A	K. Srinivasa Rao
D. Pavan Kumari	II <sup>nd</sup> B.A.	D. Pavan Kumari
B. Tija Rupini	I <sup>st</sup> B.A	B. Tija Rupini
Nooka Satnam	"	G. Nooka Satnam
B. VENU	"	B. VENU
Mani Kumar Reddy	"	Mani Kumar Reddy
O. Leela	I <sup>st</sup> B.COM	O. Leela
M. Mounika	I <sup>st</sup> B.COM	M. Mounika
Keejavani	I <sup>st</sup> B.COM	Keejavani
Ch. Nagalakshmi	I <sup>st</sup> B.COM	Ch. Nagalakshmi
CH. DEVIKA	I <sup>st</sup> B.COM	CH. DEVIKA
M. Vasantha	II <sup>nd</sup> M.COM	M. Vasantha

To

The Principal

SGA Government Degree College,

Yellamanchili.

Respected Sir,

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Thanking you sir,

Yours faithfully

1) B. Vijaya 2<sup>nd</sup> B.com

2) P. Suktanya 2<sup>nd</sup> B.com

3) D. Abhishek 3<sup>rd</sup> B.A

4) M. Teja 3<sup>rd</sup> B.A

5) B. Bhavan. 1<sup>st</sup> M.com 2<sup>nd</sup> yr

..... anur. 1<sup>st</sup> M.com 2<sup>nd</sup> yr

Yellamanchili,

Dt.

# Signatures of the student

Name of the student

Group

Signature

P. Ssavani

III<sup>rd</sup> B.A

P. Ssavani

G. Lavanya

III<sup>rd</sup> B.A

G. Lavanya

K. Lavanya

III<sup>rd</sup> B.A

K. Lavanya

D. Bharathi

III<sup>rd</sup> B.A

D. Bharathi

K. Devullu

I<sup>st</sup> B.com

K. Devullu

J. Gomascheta

I<sup>st</sup> B.A

J. Gomascheta

K. Smit

I<sup>st</sup> B.COM

K. Smit

T. Jainnd

I<sup>st</sup> B.com

T. Jainnd

✶ Brundeshwari Aparna

II<sup>nd</sup> B.A.

✶ Brundeshwari

K. Durga Prasad

II<sup>nd</sup> B.A

K. Durga Prasad

K. Srinivasa Rao

II<sup>nd</sup> B.A

K. Srinivasa Rao

D. Pavan Kumari

II<sup>nd</sup> B.A.

D. Pavan Kumari

B. Teja Rupini

I<sup>st</sup> B A

B. Teja Rupini

Nooka Satnam

"

Nooka Satnam

B. Venu

"

B. Venu

Mani Kumar Reddy

"

Mani Kumar Reddy

O. Leela

I<sup>st</sup> B.com

O. Leela

M. Mounika

I<sup>st</sup> B.com

M. Mounika

Keesaveni

I<sup>st</sup> B.com

Keesaveni

Ch. Nagalakshmi

I<sup>st</sup> B.COM

Ch. Nagalakshmi

CH. Devika

I<sup>st</sup> B.COM

CH. Devika

III<sup>rd</sup> B.COM

CH. Devika

Date: 11/7/2022

To  
The convenor,  
Examination Grievance,  
S.G.A Govt. Degree College, Y.M.

Respected Sir,

నేను నా K. Durga Prasad యుజుళ్ళు డిగ్రీ కళాశాలలో  
1st B.A II sem చదువుచున్నాను. నాకు Economics Paper I  
Micro Economics Mid Exam లో లకువ మార్కులు నాకు  
19 మార్కులు రావడం దురదృష్టవశాత్తూ. ఇవి నాకు సులభంగా నెహించడం  
లేదు. నాకు కువ లకువ మార్కులు వస్తాయని నమ్ముచున్నాను.  
కావున నా పేరుకు మరొక సారి Revaluation చేయని  
కొరచున్నాను.

Thank you Sir.

Yours Faithfully  
K. Durga Prasad.

Date: 18/09/2022

TO

The convener,  
Examination grievance,  
S.G.A. govt Degree college.

Respected sir,

నేను అనగా L. Trainadh ప్రభుత్వ డిగ్రీ  
కళాశాలలో 2<sup>nd</sup> B.A, IV sem - చదువుకున్నాను.  
నాకు Rural Industrialization paper - III  
MID Exam లో తక్కువ మార్కులు 20 లావడం  
జరిగింది. అంతేకంటే ఎక్కువ మార్కులు వస్తాయని  
అనుకుంటున్నాను. నాకు ఈ మార్కులు సంతృప్తిగా  
అనిపించడం లేదు. కావున నా పేపర్‌ని  
Re-valuation చేయాలని కోరుకుంటున్నాను.

Thanking you sir,

Your faithfully,  
L. Trainadh.



**GRIEVANCE FORM**

Student Name :  
Course & Year :  
Admission / Regd No. :  
Mobile No. :  
Residence :

**Type of Grievance (Tick below)**

- |   |                          |                                      |                          |
|---|--------------------------|--------------------------------------|--------------------------|
| 1. Parking / Transport                      | <input type="checkbox"/> | 6. Academic Grievance                | <input type="checkbox"/> |
| 2. Marks / Certificates / Scholarships      | <input type="checkbox"/> | 7. Administrative Grievance          | <input type="checkbox"/> |
| 3. Unfair treatment                         | <input type="checkbox"/> | 8. Students Employment               | <input type="checkbox"/> |
| 4. Eve teasing /harassment / Discrimination | <input type="checkbox"/> | 9. Faculty performance / Methodology | <input type="checkbox"/> |
| 5. Educational Schemes                      | <input type="checkbox"/> | 10. Any other Grievance              | <input type="checkbox"/> |

Please specify your grievance briefly along with supported documents (if any)

Date :

Signature of the applicant